



Job Title: Minor Mentoring Direct Care Specialist
Department: Minor Programming
Work Location: Summit County
Reports To: Minor Mentoring Program Supervisor
Status: Full Time
Classification: Non-Exempt

Reaching Above Hopelessness and Brokenness, Inc.

RAHAB Ministries provide Christ-centered transformational services to those directly affected by sex trafficking

What You Will Do/Need (Job Summary)

Provide direct care services for the RAHAB Minor Mentoring Program; Provide mentoring to youth between the ages of 12-18+ within RAHAB's Minor Mentoring Program.

Mentoring Responsibilities

- Meet weekly with assigned mentees one on one following RAHAB mentoring guidelines and the Hope Journey Curriculum
- Transport youth 1:1 in personal vehicle for all mentoring activities including our mentoring center and community outings
- Be physically, emotionally and mentally present with youth when meeting with them
- Attend all required RAHAB meetings and trainings
- Complete all administrative duties and maintain detailed documentation for each youth

Service Coordination:

- Communicate any crisis/emergency situation to supervisor following proper procedure
- Work closely and communicate regularly with RAHAB Minor Programming team

Minimum Qualifications (Knowledge, Skills, and Abilities Required)

- Ability to read people and lead with keen discernment
- Complete day-to-day operations with Excellence
- Mature relationship with Christ
- Humble, team player with strong integrity
- Passionate about advocating for youth
- Detail-oriented
- Organized and efficient
- Flexible availability
- Adaptable to ever-changing schedules and plans that come with the nature of the job
- Ability to problem solve well and not give up in complex situations
- General knowledge of human trafficking field and effects of sexual exploitation
- Ministry Minded and ability to engage non-Christians
- Must be 21 years of age or older
- Must have a valid Ohio Driver's License



- Must maintain car insurance with a minimum of Combined Bodily Injury & Property Damage limit of \$100,000 each person / \$300,000 each accident and meet the Motor Vehicle Records standards outlined in the RAHAB Driver Policy.
- Must submit and pass a Federal Background check

What Will Make You Special (Preferred Knowledge, Skills, and Abilities)

- Experience providing trauma responsive care
- Experience and knowledge in human trafficking field
- Experience in working with youth preferred
- Experience in Excel and Microsoft Office

Characteristics of the Position (Competencies)

- Foster a positive and encouraging environment
- Maintains physical and emotional safety for youth
- Maintains a culture of love and respect among the staff and youth
- Conflict-resolution and problem-solving skills
- Exercises and models healthy boundaries with/for youth

Physical Demands and Work Environment

Light physical demands; transporting youth as necessary

Position Type and Expected Hours of Work

Willing to work a flexible shift: 40 hours per week - Business hours are 9am-630PM Monday-Friday with 8-hour work days. Up to 8 hours remote time with supervisor approval

Travel

Local travel with the occasional need to travel within the greater Northeastern Ohio region using personal vehicle

Note: This job description in no way states or implies that these are the only duties to be performed by the employee(s) in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. This document does not create an employment contract, implied or otherwise, other than an "at-will" relationship.

Employee Acknowledgement

Signature

Date

Printed Name